



2021 Convention Cycle Training



Get Involved 2021

THIS DATE CAN CHANGE IF YOUR COUNTY PARTY WAS APPROVED BY THE STATE GOP



Step 1

March 20, 2021
Start In Your Neighborhood

Precinct Caucus (Formerly Mass Meeting)

Early involvement begins at the grassroots level in your voting precinct. On March 20, 2021, (Saturday) at 10 AM your county will gather at a designated place (watch your newspaper, county website, state website, or emails for the exact location). These gatherings are called the:

Precinct Caucus

At this caucus, you will meet with others in your precinct to elect delegates and alternates to your County Convention held in March, as well as conduct other business as needed.

Step 2

April 17, 2021
County Convention

Under 80,000 population counties will hold precinct caucuses at 9 AM immediately prior to the county convention. You County GOP will hold a convention on Saturday, April 17, 2021, at 10 AM at a place designated by your county party.

Over 80,000 population counties: If you are an elected delegate or alternate, you will receive a notice of the location by mail.

Delegates who were elected at the Precinct Caucus will gather to elect delegates and alternates to the District and State convention, elect new officers for the biennial and conduct any other business as needed.



If you are unable to attend the Precinct Caucus, you will need to make sure someone from your precinct is present with all of your information in order to elect you as a delegate or alternate to your County Convention

Go to this link to look up your voter information:
<https://www.mvp.sos.ga.gov/MVP/mvp.do>

Step 3

May 15, 2021
District Conventions

These are based on U.S. Congressional Districts. Locations are decided by each individual district. If you were elected in April as a delegate or alternate to the District Convention, then you will be notified of the location. At this convention:

- Elect district officers for the next biennial
- Elect State Committee Members
- Conduct any other business necessary

Step 4

June 4-5, 2021
State Convention

If you were elected at your County Convention as a delegate or alternate to the State Convention, then you will:

- Elect State GOP officers for the next biennial
 - Conduct any other business necessary
- State Convention will convene promptly at 10 AM on Saturday, June 5th. The location is to be determined

The Call of the 2021 GAGOP Convention Cycle

The Georgia Republican Party, pursuant to the Rules of the Party, as adopted on June 17, 2020, hereby issues this Official Call (“Call”) to all qualified registered resident voters in the State of Georgia who believe in the principles of the Republican Party and support its aims and purposes, to unite under this Call in the selection of Delegates and Alternates to County, Congressional District, and State Conventions.

The Georgia Republican Party seeks the broadest possible participation by such persons in Party affairs and delegate selection. Additionally, participation in all Caucus Meetings and Conventions shall in no way be abridged for reasons of sex, race, religion, color, age, or national origin.

There shall be Election District (Precinct) Caucus Meetings held in each precinct (unless consolidated pursuant to the State Party Rule 9.2 (A)) throughout the State of Georgia. The Precinct Caucus Meetings shall elect Delegates and Alternates to County Conventions to be held in each of the counties within the State of Georgia. County Conventions shall, in turn, elect Delegates and Alternates to the Congressional District and State Conventions. All Precinct Caucus Meetings, County, District and State Conventions shall also transact all other necessary and proper business of the respective individual or consolidated Precincts, County, District and State Parties, as provided herein.

Precinct Caucus:

- Elect Precinct Chairs and Precinct Secretary
- Elect Delegates/Alternates to County Convention
- Precinct Delegate Allocation

County Conventions:

- Elect Delegates/Alternates to District and State Conventions
- Elect County Officers
- Adopt Rules (can)
- Adopt Resolutions (can)
- County Delegate Allocation for District and State (appendix)

District Conventions:

- Elect District Officers and State Committee Members
- Adopt Rules (can)
- Adopt Resolutions (can)
- Any other needed business

State Convention:

- Elect State Party Officers
- Adopt Rules (can)
- Adopt Resolutions (can)
- Any other needed business

Sample Newspaper Notice

Counties Over 80,000

Publish by February 22, 2021

Republican Party to Hold Precinct Caucus Meetings and County Convention

On _____, March ____, 2021, at ____:00_M, the _____ County Republican Party will convene Precinct Caucuses to elect Delegates and Alternates to the _____ County Republican Party Convention.

All _____ County residents who are legally registered to vote and believe in the principles of the Republican Party are urged to participate in this process.

Registration will open at ____:00_M on March __, 2021 at the following location(s) _____ (name and address of location) for Precinct Caucuses _____. (With regards to the State of Emergency for COVID-19 and in compliance with the Governor's Executive Order please refer to _____ County Party Web Site at <https://www.xxx.xxx> or Social Media page (provide URL) for specific times and locations).

The _____ County Republican Party Convention will convene at __:00 AM on April __, 2021 at (name and address of location)(city), Georgia to elect Delegates and Alternates to the Congressional District(s) Convention and State Convention. Additionally, the Convention will conduct all other business as necessary. Delegates and Alternates will be required to pay a fee of _____, which is to cover the cost of the County Convention.

The __ Congressional District Convention will convene on Saturday, May 15, 2021, at 10:00AM at (name & address of location of convention if available) _____ in _____ (city), Georgia. The District Convention will be electing officers for the district and State Committee members for the next biennial. Delegates and Alternates will be required to pay a fee of _____, which is to cover the cost of the Convention.

The Georgia Republican Party State Convention will convene at 2:00PM on Friday, June 4, 2021, in a location to be determined and will elect state party officers for the next biennial, in addition to conducting all other business as necessary.

Delegates and Alternates will be required to pay a fee, which is to cover the cost of the Convention.

For further information contact _____ (name) _____, Chairman of the _____ County Republican Party at (phone number and or e-mail)

Sample Newspaper Notice

Counties Under 80,000
Publish by March 22, 2021

Republican Party to Hold Precinct Caucuses and County Convention

On _____, April __, 2021, at __:00_M, the _____ County Republican Party will convene Precinct (or other political subdivision) Caucuses to elect Delegates and Alternate Delegates to the _____ County Republican Party Convention. The County Convention will convene at __:00_M on April __, 2021, at the same location for the purpose of electing county party officers and Delegates and Alternates to the Congressional District Convention and the State Convention. Additionally, the Convention will conduct all other business as necessary.

Both the Precinct Caucuses and County Convention will be held at (name and address of location) (city), Georgia. The County Convention will convene at __:00 __.M.

All _____ County residents who are legally registered to vote and believe in the principles of the Republican Party are urged to participate in this process. Delegates and Alternates will be required to pay a fee of _____, which is to cover the cost of the County Convention.

The __ Congressional District Convention will convene on Saturday, May 15, 2021, at 10:00 AM at (name & address of location of convention if available) _____ in _____ (city), Georgia. The District Convention will be electing officers for the district and State Committee members for the next biennial. Delegates and Alternates will be required to pay a fee of _____, which is to cover the cost of the Convention.

The Georgia Republican Party State Convention will convene at 2:00PM on Friday, June 4, 2021, in a location to be determined and will elect state party officers for the next biennial, in addition to conducting all other business as necessary.

Delegates and Alternates will be required to pay a fee, which is to cover the cost of the Convention.

For further information contact (name) _____, Chairman of the _____ County Republican Party, at (phone number and or e-mail) _____.

Precinct Caucus Meetings

- **Meeting starts at 9AM (Under 80K) or 10AM (Over 80K)**
 - ☐ Must have at least one person present in the precinct to elect Delegates, Alternates and Officers
 - ☐ Can only participate if in line/registered by the time stated above – **NO EXCEPTIONS (can nullify meeting)**
- **Must elect all Delegates first, then move to Alternates**
 - ☐ Must be legal voting age and a Registered voter of the Precinct
- **Immediately after Adjournment**
 - ☐ Complete Delegate and Alternate Forms/Electronic Spreadsheet. **The electronic spreadsheet is preferred.**
 - ☐ Complete Officer Forms/Electronic Spreadsheet. **The electronic spreadsheet is preferred.**
 - ☐ Forms/electronic spreadsheets should be emailed to GAGOP Secretary (secretary@gagop.org), the local County Chairman and to the District Chairman

County Conventions

Convention at 10AM – APPOINT OFFICIAL TIMEKEEPER

Can only participate if in line/registered by 10AM (or time advertised if on Flex Plan)

No exceptions (can nullify Convention)

Sample Agenda

1. Call to Order by County Chair
2. Invocation
3. Presentation of Colors
4. Pledge of Allegiance/National Anthem led by _____
5. Presentation of GRP Call
6. Recognition of Individuals
 1. Elected Officials
 2. Special Dignitaries
 3. Convention Committee Chairs that apply:
 1. Arrangements
 2. Registration
 3. Credentials
 4. Nominating
 5. Rules
 6. Resolutions
 7. Sergeant-at-Arms

7. Announcement by County Chair – Report of the County Chair

- *During this time, the Registration and Credentials Committees prepare their initial reports to the Convention regarding total delegates present and number of alternates that can be seated at the Convention.*

8. Credentials Report

9. Recess to seat alternates

10. Final report of Credentials Committee. This report gives the total voting strength of the convention.

11. Vote to adopt the convention agenda

12. Elect a convention chair, and a convention secretary. The Convention Chair appoints a parliamentarian.

13. Recess for committee meetings (nominations, resolutions, rules)

a. Chair announces location of committee meetings.

15. Reconvene convention to receive reports of Convention Committees and adoption of reports

16. After reading the report of the Nomination Committee, the Chair calls for nominations from the floor

17. After all nominations have been made the convention votes on the delegates and alternates and party officers

18. Party rules are adopted. Rules must be filed with your Board of Elections within 30 days of completion of the convention.

IMPORTANT NEW CHANGE

At the completion of your convention, required paperwork should be submitted within 7 days. The preferred method of submission for **ALL** paperwork is by the electronic spreadsheet provided by the GAGOP.

Paperwork should be sent to the GAGOP Secretary (secretary@gagop.org), and district chairman

Required Forms to Turn in after Convention

Documents, signed (electronically is acceptable) by the Convention Chairman and Secretary, must be sent to the Secretary of the GAGOP and the Chairman of the Congressional District with 5 days of adjournment.

1. Delegate Forms – District and State
2. Alternate Forms – District and State
3. Any Officer Forms – Precinct and County if under 80K
4. Copy of the legal notice/newspaper ad
5. Signed /Certified copy of the County Convention Minutes
6. Signed/Certified copy of the newly adopted County Rules – These must also be filed with the County Election Superintendent within 30 days

Required Convention Committees:

Credentials:

- Who can participate
- Apply rules
- Certify and sign
- Adopt final report

Nominating:

- Make nominations to the Convention for any position

Rules:

- Present Rules to be Adopted by Committee
- File Rules with appropriate officials

Resolutions:

- Present Resolutions to be considered by convention

Suggested Convention Committees:

Arrangements:

- Obtain location
- Arrange for materials needed

Registration:

- Obtain current voter roll
- Obtain volunteers to man registration tables
- Maintain list of Delegates and Alternate

Sergeant-at Arms:

- Assist Chairman to keep official business running smooth

IMPORTANT DATES TO REMEMBER

- **February 10, 2021** – Any county that is planning on participating in flex scheduling must submit to the State Executive Committee their information for the Convention Cycle.
- **February 22, 2021** – Notification for over 80,000 counties (or counties holding their Caucus Meeting between March 11th - March 20th) must be published by this date
- **March 22, 2021** – Under 80,000 (or counties holding their Caucus Meeting between April 8th and April 17th).
- **April 23, 2021** – Resolutions and Rules to be considered at the State Convention must be submitted. Resolutions must be submitted in editable electronic format to the STATE GOP Secretary (secretary@gagop.org) Resolutions can be no more than 250 words in length. NO OTHER RESOLUTIONS OR RULES WILL BE CONSIDERED BY THE STATE CONVENTION.
- **April 23, 2021** – All individuals desiring to be eligible for consideration by the Nominating Committee and ultimately by the State Convention for election to the offices of Chairman, First Vice Chairman, Second Vice Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer must complete the online application at (gagop.org) and provide all requested supporting documentation to the State Nominating Committee on or before this date. All individual are also required to meet with the respective nominating committee as a prerequisite to having such individual's name place in nomination at the State Convention.